

Ardrishaig Primary School Early Learning and Family Centre



Use of Mobile Phones Policy

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Background

Ardrishaig School follows the guidance and direction given by Argyll and Bute Council's policy on the misuse of mobile phones in school.

The carrying and using of mobile phones raise a number of issues including:

- The high monetary value of the phones.
- Mobile phones with integrated cameras could lead to child protection and data protection issues with regard to inappropriate capture, use or distribution of images.

Policy

Children are discouraged from taking mobile phones to school and mobile phones are not to be used on school property. However we accept that there are occasions when children require mobile phones for after school contact and if this is the case the following rules must be adhered to.

- Phones are to be switched off while on school property.
- Mobile phones that are used on school property will be confiscated.
- Pupils found taking photographs or video footage with a mobile phone is regarded as a serious offence. In such a case images will be removed from the device and parents will be informed.
- The school or education authority will not accept liability for the loss or damage to mobile phones which are brought into school.

If a member of staff is aware that a pupil is using a mobile phone on school property then the phone will be confiscated until the end of the school day when the pupil may retrieve it from the school office.

If another offence is committed by the same pupil then the phone will be confiscated and only returned:

- to that pupil's parent or carer in person.
- To the pupil following contact with the pupil's parent or carer.

Under no circumstances can a camera phone be used in the school grounds to take a photograph or video of a fellow pupil or member of staff.

Emergency contact

Emergency contact to and from parents/carers must always be made through the school office. Pupils who feel unwell must always contact home via the school office.